

## Mentoring Agreement

### Mentor and Trainee Agreement (Appendix 5)

We are voluntarily entering into a mentoring relationship that we expect to benefit both of us and the firm.

To minimise the administrative details, we have noted these features of our relationship:

Confidentiality \_\_\_\_\_  
 Duration \_\_\_\_\_  
 Frequency \_\_\_\_\_  
 Time investment by mentor \_\_\_\_\_  
 Specific role of mentor \_\_\_\_\_  
 Additional points \_\_\_\_\_

- We have discussed the expectations we have as regards to the mentoring relationship and agree on the objective that this undertaking is in support of the trainee’s aim to complete the specific practical experience requirements of the Fiji Institute of Accountants.
  
- We agree that the trainee will be mentored for the purpose of achieving the Institute’s  
competencies to the level indicated in the accounting areas of  
 \_\_\_\_\_ [For example two (2) in broad experience and one (1) in in-depth experience by the end of the two years’ specified practical experience period.
  
- We agree to a no-fault conclusion of this relationship if, for any reason, it seems appropriate.

\_\_\_\_\_  
Mentor Name

\_\_\_\_\_  
Trainee Name

\_\_\_\_\_  
Membership Number

\_\_\_\_\_  
Membership Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date